

THE MINUTES OF THE MEETING OF THE VESTRY

The regularly scheduled meeting of the Vestry of Saint Michael and All Angels Episcopal Church was called to order at 4:30 on Wednesday, March 11th, 2026, by Senior Warden Julie Allen, in the Coke Room, 201. Before the meeting, the service of Holy Eucharist was held in the St. Michael Chapel with the Rev. Dr. Andrew Grosso as Celebrant.

Members in attendance were Julie Allen, Senior Warden; Zoe Hart, Junior Warden; J. Puckett, Warden-at-Large; Susan Barnicoat, Monique Black, Mark Cannata, James Carry, Jim Chambers, Tom Fenton, Elizabeth Gambrell, Amanda Harris, Jack Marshallsea and Stephen Miller.

Ex officio members in attendance were the Rev. Dr. Chris Girata, Rector; Becky Odlozil, Treasurer; Kelly Redell, Chancellor; and LaRee Stein, Clerk. Also in attendance were Alma Vega-Rouse, Rob Baber and the Rev. Dr. Andrew Grosso.

Mark Cannata led the Vestry in prayer.

Julie began the meeting by noting how well the recent Spring Parish meeting went and commending the communications team, specifically noting that the annual report, photography, visuals, and clear financial section were very good.

CONSENT AGENDA

Julie asked if there were any changes to the Consent Agenda and there were none. Jim Carry made a motion to accept the Consent Agenda as written, and Zoe Hart seconded the motion. It was approved unanimously.

RECTOR'S REPORT

Chris presented the Rector's Report and highlighted several key items:

- **Vestry Retreat & VTO** (Vision Traction Organizer): Chris reminded the Vestry of the upcoming retreat at the end of April, noting that the April Vestry meeting would take place before the retreat. In the April Vestry retreat, he said the Vestry will focus on vision casting and setting annual priorities. Once the annual priorities are set, they are sent to the executive staff team. He asked members to review the VTO, specifically the one-year plan and the three-year picture, focusing on campus use and expanding discipleship. He reported that the VTO goals are progressing well and are expected to be nearly or fully complete by the annual review.

- **Housing Support:** Chris confirmed that the housing support approved at the previous meeting had been processed, with the closing scheduled for the following day. He thanked Rob for completing the paperwork quickly and Kelly for her legal review.
- **Archbishop of Canterbury Installation:** Chris shared that four entities have pledged a total of \$500,000 to support the Archbishop's installation service, which will ensure proper cameras and recording, with the potential for a live broadcast. He announced that Dean and Ellen Wolfe will represent Saint Michael at the installation and attend a reception hosted by the Mayor of Canterbury.
- **Episcopal Parish Network Conference:** Chris reported that eight staff members recently attended the Episcopal Parish Network Conference in Charlotte. It is a National Episcopal Church Conference that considers best practices in church management and other things. They held productive meetings with counterparts from other large Episcopal churches, fostering valuable professional relationships.
- **Holy Week:** Looking ahead to Holy Week, Chris strongly encouraged Vestry members to attend the Paschal Triduum services (Maundy Thursday, Good Friday, and the Easter Vigil), emphasizing the significance of those services, especially when one attends all three days.

SENIOR WARDEN'S REPORT

Julie Allen provided the Senior Warden's Report, focusing on two main topics:

- **Vestry Nominations:** Julie reminded the Vestry that nominations are open until May 1st and reviewed the three-step process. Bhav shared links with the Vestry members again on the March Agenda. Julie highlighted the importance of follow-up, noting that candidates must either formally accept the nomination by filling out the required form or explicitly decline, so the committee knows their status.
- **Parochial Report:** Julie and Rob presented the annual Parochial Report, required by the Diocese and the Episcopal Church. Julie noted the immense amount of detailed work required to complete the report. She explained that Saint Michael currently pays the maximum diocesan assessment—12% of operating revenue—which is budgeted at \$914,000 for 2026. The assessment is based on revenue from two years prior. SMAA's assessment significantly outpaces other local parishes, such as Church of the Incarnation, which saw a drop in their assessment following budget

adjustments. Julie noted that this contribution is vital for supporting weaker parishes in the Diocese.

- **Motion:** Jack Marshallsea moved to accept the Parochial Report as presented. Amanda Harris seconded the motion. The motion passed unanimously.
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JUNIOR WARDEN'S REPORT

Junior Warden Zoe Hart deferred her time, noting that all necessary updates would be covered by the Buildings and Grounds presentation under New Business.

TREASURER'S REPORT

Becky Odlozil presented the financial overview for February, representing the first two months of the fiscal year on page 30:

- **Statement of Activities:** Total revenue was \$2.4 million, just under budget (1/2 of 1% lower) due to the pledge categories. Expenses were \$1.3 million, slightly lower than budgeted. The net position was \$1.16 million for the two months, which is less than budget by just \$13,000. The detail of the statement is on page 31.
- **Summary View of the Statements of Financial Position:** Operating assets stood at \$117 million, with internal restricted funds at \$6 million. That detail begins on page 32.
- **Construction Project Management:** The Pritchard report, on page 38, remained unchanged from the previous month due to the early timing of the March Vestry meeting.
- **Bank Loan Update:** Becky provided an update on the construction loan search, noting that discussions had occurred with Bank of Texas and Inwood National Bank. Proposals are expected soon, with the goal of bringing a formal recommendation to the Finance Committee and the Vestry in April.

She asked if there were any questions and there were none.

OLD BUSINESS: There was none.

NEW BUSINESS: BUILDINGS AND GROUNDS

Outgoing chair of the Building & Grounds Committee, Stephen Miller, presented a comprehensive list of capital expenditure proposals, totaling approximately \$353,000, for Vestry approval. He also noted that the incoming Chairman, Michael Gresham, has officially taken over as the new chair of Buildings and Grounds.

Capital replacement and repair needs include:

1. **Education Building Exterior/Interior Doors (\$130,000):** Replacement of three sets of failing aluminum storefront doors and installation and hook-up of electrified hardware/access control. Bids were obtained, with Alpha Glass being the recommended contractor.
2. **Education Building Roof (\$80,000):** Application of a silicone coating to the southern portion of the roof to address minor leaks and extend the useful life of the roof. Bids were obtained, with Empire Roofing being the recommended roofer.
3. **South Side Campus Landscape Design (\$75,000):** The southeast corner of campus will eventually be a quieter area than the plaza. We will create a cohesive, meditative space on the southeast corner of the campus, including a scatter garden area. There are many dead landscape areas within this corner, which need to be replaced. After bidding the design work for this project, Kimley-Horn is recommended for the design work.
4. **Marble Cleaning (\$37,000):** Extensive cleaning of natural stone and marble is needed in the Chapel and Sanctuary. Bids were received and Centennial will perform this work.
5. **Elevator Cab Interiors (\$31,000):** The two elevator cabs require interior upgrades of the walls and floors and technical upgrades to handle technical and security needs when the new building opens. Bids were obtained and Eklund is the recommended contractor. Stephen noted that the mechanical repair of the one broken elevator motor is being handled separately via an insurance claim.

It was confirmed that the Landscape Design (\$75,000) will be funded from the Vestry-controlled Columbarium Maintenance Account #114, from the All Angels Foundation. The remaining items, which are capital expenses, will be funded from the surplus of the capital campaign project.

Susan Barnicoat made a motion to accept all capital expenditure items as presented and Amanda Harris seconded it. The Vestry voted, and the motion passed unanimously.

ADJOURNMENT AND EXECUTIVE SESSION

Julie asked if there were any announcements. There were none. She then adjourned the regular Vestry Meeting at 5:25 p.m. and moved it into Executive Session. The Vestry, Clerk, Chancellor, Treasurer, and Rector remained.

Julie then moved the meeting out of Executive Session and back into regular session. There being no further business, the Vestry meeting was adjourned at 6:02 p.m.

Respectfully submitted,

LaRee Stein

Clerk of the Vestry