

GOOD SHEPHERD MINISTRY ADVISORY COUNCIL

(GSM COUNCIL)

Saint Michael and All Angels Episcopal Church



The purpose of the Good Shepherd Ministry is to foster a sense of community within the larger geographical areas of Saint Michael & All Angels both inside and outside of the parish walls. Community Shepherds oversee community areas by responding to parishioner needs with neighbor helping neighbor. Community Shepherds are the liaisons between parishioners and the church.

The Good Shepherd Ministry Advisory Council (GSM COUNCIL) advises and oversees Good Shepherd Regions and Community Areas, including the recruitment and training of new Community Shepherds.

Good Shepherd Ministry Advisory Council (GSM COUNCIL)

- Good Shepherd Ministry Chair
- Good Shepherd Ministry Chair-Elect
- Regional Shepherds
- Community Shepherds

The GSM COUNCIL is comprised of the Engagement Director, Assistant to Pastoral Care, Clergy, GSM Chair, Chair-Elect, Regional Shepherds, and Community Shepherds

Terms of Service

- The Chair shall serve a 1-year term.
- The Chair-Elect shall serve a 1-year term followed by a 1-year term as Chair.
- GSM COUNCIL Members shall serve a 2-year term which may be extended.

Selection of Council Members

The initial selection of GSM COUNCIL members will be by invitation and by GSM COUNCIL recommendation thereafter. The person making the recommendation is responsible for verifying that the prospects are members in good standing, interested and willing to serve. Selection shall be approved by the Pastoral Care and Engagement Ministry Directors with guidance and input from the Good Shepherd Ministry Chair and Chair-Elect.

Meetings

GSM COUNCIL meetings will be held quarterly.

Responsibilities

Chair

- Works with the Chair-Elect, Director of Engagement, and the Assistant to Pastoral Care to communicate parishioner news, needs, and parish information to Regional Shepherds.
- Presides over GSM COUNCIL meetings.
- Coordinates with the Director of Engagement and Assistant to Pastoral Care, to relay meeting notifications to GSM COUNCIL members.
- The Chair-Elect communicates parishioner news, needs, and parish information to Regional Shepherds as it relates to their region.

GOOD SHEPHERD MINISTRY ADVISORY COUNCIL

(GSM COUNCIL)

Saint Michael and All Angels Episcopal Church

- Works with the Chair-Elect to collect Community Shepherd monthly touches from Regional Shepherds (phone calls, emails, texts, cards sent, visits made, etc.). This information is then sent to the Assistant to Pastoral Care to record and document.
- Works with the Director of Engagement to review the Good Shepherd Ministry annual budget and budget expenditures and present financial updates at GSM COUNCIL meetings.

Chair-Elect

- Works with the Chair, communicates parishioner news, needs, and parish information to Regional Shepherds as it relates to their region.
- Collects monthly touches (phone calls, emails, texts, cards sent, visits made, etc.) from Regional Shepherds as reported by Community Shepherds. This information is then sent to the Assistant to Pastoral Care to record and document.
- Works with Assistant to Pastoral Care to help maintain the Good Shepherd Ministry closet and order meeting meals.
- Presides over any meeting in the absence of the Chair.
- Shall assume the office of the Chair if the office of the Chair becomes vacant for any reason.
- Will work with the Director of Engagement to proof and review meeting notes from GSM COUNCIL meetings and help review, proof, and edit up-to-date GSM COUNCIL member contact information.

Regional Shepherds are assigned a community region. The region is made up of active parish member households divided into communities by city, zip code, and household addresses. Regional Shepherds oversee approximately 16 Community Shepherds. Each Community Shepherd ministers to a community area made up of approximately 25 households. Regional Shepherds:

- Oversee, encourage, and communicate with assigned Community Shepherd(s) on a regular basis.
- Communicate parishioner news, needs, and parish information, when needed, to the appropriate Community Shepherd asking them to respond to the need and report back to the Regional Shepherd with how the need was met.
- Report back to the Chair-Elect with a report of monthly touches.

Community Shepherds are assigned to a community area of approximately 25 households by city, zip code, and household addresses. They are the liaisons between the church and their community area. The goal is to foster a sense of community within the larger geographical area of Saint Michael by responding to needs with neighbor helping neighbor. Their duties include:

- Responding to parishioner news, updates, needs, and parish information.
- Connect, care, and communicate with community area parish neighbors.
- Report back to the Regional Shepherd showing all touches including communication, emails, texts, calls, etc.