

**Saint Michael and All Angels Foundation of Dallas
Grant Guidelines**

Thank you for applying for a grant from the Saint Michael and All Angels Foundation.

Consistent with the Foundation's mission, "*Seeking and managing funds to enhance the ministries of the church we love,*" we award grants

- **in support of the mission of Saint Michael and All Angels Episcopal Church of Dallas, and**
- **consistent with the priorities established annually by the rector and the vestry.**

The Foundation does not fund normal operating expenses (which are dependent upon annual Stewardship), but seeks instead to serve innovative, expansive, and otherwise extraordinary purposes.

The Foundation also restricts funding to money currently available for distribution, and makes grants for only one year at a time, with a three-year maximum for any given project or program.

In addition to a completed Application Form, please submit the following:

- 1. An organizational structure, including staff members and volunteers**
- 2. A comprehensive budget for the proposed program or project, including information, if applicable, about when and how it will become self-sustaining**
- 3. Letters of support or other information which should be considered**

All grant applications must be reviewed and approved by the vestry before being submitted to the Foundation. Applications submitted to the Foundation are reviewed by the Executive Committee which makes a recommendation to the full Board of Trustees of the Foundation at its quarterly meeting. Applicants are notified of the Board's decision in writing following the meeting.

Please submit copies of your completed application to these three individuals:

*Foundation President (Katherine Penn)
Vestry Liaison to the Foundation (Jean Coleman)
Vestry Treasurer (Allen Lassiter)*

*Saint Michael and All Angels Episcopal Church
8011 Douglas Avenue
Dallas, Texas 75225*

**Saint Michael and All Angels Foundation of Dallas
GRANT APPLICATION**

Name of Organization or Department making application:

Name of Contact person responsible for application:

Phone: () ___ ____

E-mail:

Fax: () ___ ____

Please describe the project or program for which you are requesting funding. Include purposes, how it will *enhance* the mission of SMAA, who will be served and in what numbers, what level of support you are seeking from the Foundation, and for what time period.

Please describe your organization's or department's relationship to Saint Michael and All Angels Episcopal Church. (A church department, a separate 501(c)(3), a new organization, etc.) and explain why this project or program is not considered an ordinary operating expense.

Has the Foundation previously been asked for funding for this or a similar project?

Yes _____ (If yes, when? _____)
No _____

Within the last three years, has the Foundation funded any other programs or projects in this department of organization? If so, for what projects, when, and in what amounts?

- 1.
- 2.
- 3.
- 4.

How, when, and by whom will the success or effectiveness of this project or program be assessed?

Are there any other potential sources of funding for this project/program?

If applicable, i.e., if this is not a one-time-only undertaking, please explain how and when the project/program can be expected to be self-sustaining and/or incorporated into the normal operating budget.